Academic year 2021/22





The National Tutoring Programme (NTP)

The NTP offers easy to access and cost-effective tutoring in one-to-one and small group 15-hour tuition courses. Last year, 81% of school staff agreed that the programme helped pupils catch up with their peers.

There are three subsidised tutoring options available to primary, secondary, Alternative Provision and SEND schools. Schools can access all three routes or select a combination of them and use their discretion to decide which pupils require tutoring.

Tuition Partners

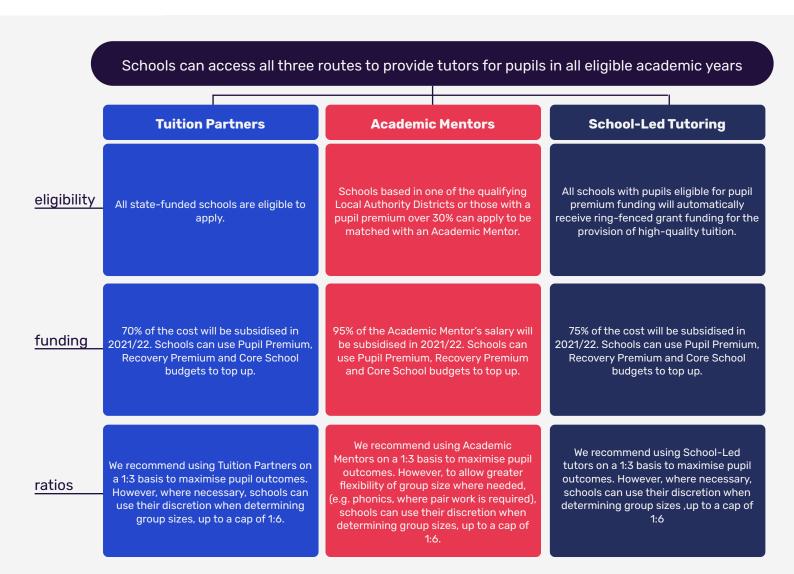
Pupils can receive multiple packages of tutoring through a Tuition Partner over an academic year.

Academic Mentors

Schools can employ trained graduates or teachers to deliver subject-specific tuition.

School-Led Tutoring

Under this route, all eligible state-funded schools in England will receive a direct, ring-fenced grant from the Department for Education to spend on local tutoring provision.



How to access tutoring



National Tutoring Programme

Access to a Tuition Partner

1

Register for a Tuition Partner

 Visit the NTP website to register your school. Once registered, you will get access to your account on the Tuition Hub where you can select tutoring options.

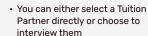


- You can register your interest in Tuition Partners as well as search for Tuition Partners in your area by clicking here
- You will need to add your school URN, contact name and email address and can upload an image to personalise your account.
- Once registered, you will get an email to create a password to access the system

2

Find and select a Tuition Partner

- Select tuition options based on your requirements e.g subject specific, type of tutor, online or face to face
- You will be offered a shortlist of Tuition Partners who match your selection criteria





Adding pupils to the programme



- You can view and add pupils either individually or in bulk to the programme.
 Tuition Partners can bulk upload pupils to the system on behalf of a school to reduce admin time
- It is possible to order multiple tuition packages per pupil and you can indicate demands on the Tuition Hub

4

Working with your Tuition Partner

- Tuition Partners take the pressure away from your school having to source and organise local resources, as the NTP's network of highly skilled Tuition Partners have already passed a set of quality, safeguarding and evaluation strandards
- You will work with Tuition Partners to ensure their teaching approach fits with your school's needs. Some schools who might not have subject specific teaching resource on site e.g. SEND, can access this type of quality support with Tuition Partners.
- You can approve sessions and tutor timesheets

Access to an Academic Mentor

1

Register for an Academic Mentor

 Visit the NTP website to register your school. Once registered, you will get access to your account on the Tuition Hub where you can select tutoring options.



- You can register your interest to apply for an Academic Mentor, or keep your existing one, by clicking here
- You will need to add your school URN, contact name and email address and can upload an image to personalise your account
- Once registered, you will get an email to create a password to access the system

2

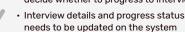
Find an Academic Mentor

- Select 'Request and review an Academic Mentor'
- Fill in the details of how many Academic Mentors you would like the subjects required and a start date. Schools with upto 100 pupils can request one Academic Mentor and those with more than 100 pupils can request two Academic Mentors
 - You can also make a Headteacher nomination in the Tuition Hub. This can be an existing member of your team or someone known to the school

3

Select an Academic Mentor

- Your NTP Recruitment Partner will provide you with a shortlist of candidates
- You can review their CV and profile and decide whether to progress to interview



4

Onboarding your Academic Mentor



 Guidance will be provided to help you onboard and complete the employment contract with your new Academic Mentor

5

Working with your Academic Mentor

 Academic Mentors need to track all tutoring sessions on the Tuition Hub



 You need to register monthly timesheets for your Academic Mentors to prompt the invoicing and subsidy payment process

6

Adding pupils to the programme

 Add pupils to your selected programmes including details on SEN needs, Children in Need or Looked after Children

Access to School-Led Tutoring

1

Find out about School-Led Tutoring

- School-level funding allocations are published <u>here</u>
- Academies will be funded directly and maintained schools will be funded via their local authority



 You can read more about how to access, deliver and plan School-Led tutoring here



Nominate a tutor for School-Led Tutor training

- Register your school on the Tuition
 Hub for School-Led Tutor Training
 Free online training is provided for
 all non-QTS internal staff. A shorter
 training course (non-mandatory) is
 available for QTS internal staff. You
 can find out more about nominating
 staff for training on the NTP.
- <u>website</u>
- Once nominated, your staff will receive details for the online training course
- You can monitor their progress and add more nominations at any time

